



**Minutes of the Parish Assembly held in the Parish Hall on
Wednesday 9th July 2025 at 7.30pm.**

An Assembly of Principals and Electors of the Parish will be held in the Parish Hall at 7.30pm on Wednesday 9th July 2025, to conduct the following business: -

- 1) Receive and if deemed advisable approve the Minutes of the Parish Assembly held on Wednesday 21st May 2025.
- 2) Receive and if deemed advisable adopt the audited accounts of the Connétable for the financial year ended 30 April 2025. The said accounts having been examined and unanimously approved by the Committee named for that purpose.
- 3) To agree a sum of £20,000 to be moved from the General Account to the Roads Reserve Account.
- 4) To agree a sum of £50,000 to be moved from the General Account to the Building Reserve.
- 5) Vote a sum of money for the upkeep of the by-roads of the Parish for the financial year ending 30 April 2026.
- 6) Approve the estimates of the funds required by the Parish for the financial year ending 30 April 2026.
- 7) Approve a rate of an amount that will produce for the Parish, income that is at least sufficient to satisfy the requirements as set out in the approved estimates and that the said rate be levied.
- 8) Name a committee to examine the accounts of the Connétable for the year ending 30 April 2026.
- 9) Appoint Auditors to prepare the Connétable accounts for the Parish for the year ending 30 April 26.

Copies of the accounts are available at the Parish Hall or www.stjohn.je

Andrew N Jehan
Connétable

2nd July 2025

Le Connétable welcomed everyone to the Assembly and read the convening notice which has been duly signed by Gregor Allan – Church Warden.

Apologies have been received from Deputies Elaine Miller and Hilary Jeune, Rev. Beverley Sproats, Kevin Armstrong, Maxine Fergusson, Gregor Allan and Judy Jehan

1. Minutes of the Parish Assembly held on Wednesday 21st May 2025, having been circulated to the Assembly, were approved by Richard Dupré and seconded by Philip Rondel.
2. Le Connétable introduced Don Connolly of Alex Picot who reviewed the Accounts to the Assembly.

Main points to note:

- **Income** - Slight uplift in rates due to a % increase in 2024. Properties remained much the same.
Bank Interest – a conservative estimate was made last year due to the decreasing bank interest rates. However, due to good investments and management we brought in £85,000 against an estimate of £60,000.
- **Expenditure**
Roads Account – Driving licenses and firearms are one source of income and the law states they are to be used for the upkeep of the by-roads in the Parish. Income of £24,628 this year. Most noticeable difference is in the road cleaning as, due to Storm Ciaran, an additional clean was carried out by our contractors. We also suffered major flooding in the village area in October which resulted in additional work required. Changes in our weather patterns will likely mean that these sorts of events will increase resulting in additional maintenance on our roads.
Honorary Police – All much the same. Last year we budgeted for the ‘Centeniers Quarterly’ dinner which only comes round every three years.
Parish Hall – We have made a saving on the cleaning costs.
Church & Rectory – Our remit is to make the Church wind & water tight. There has been a slight saving on the Church maintenance. The Rectory has had a new bathroom fitted.
Administration -Income received comes from the Admin Fee received from Greenwood Housing Association. There was a percentage increase on salaries. Parish also invested in new PC’s for the staff and a three year Firewall Protection policy.
Refuse – As expected. Contract has been extended for one year and will be going out to Tender at the end of that period.
Youth Project – We now have a full time Youth worker dedicated to St John.
Lib80 – Parish allocated £10K from last years budget. This was utilised in preparations for the events which took place in May 2025. Remaining costs and income will appear in next year’s accounts.
- **Funds** – We currently have £277K in the General Account. Transfers were made to the Building Reserve, Special Reserve – which funded preparations for J371 as agreed by Parish Assembly, Motor Vehicle Reserve – ahead of purchasing a new Police vehicle, Roads Resurfacing Reserve – for major road works and re-surfacing totaling £50K with £11,000.00 in donations.
- **Balances** – This gave us an income of £48,668 against and estimated income of £3,182.

Le Connetable asked the Assembly if they had any questions.

Martin Fricker asked about Note 23 which referred to 'Contingent Liability'. It was confirmed that we are not the 'data owners' of the information but we are the 'issuing authority' so we currently have cover in place however this is in the process of being reviewed, along with all other policies.

Philip Rondel – What does D & O refer to? Directors & Officers

Le Connétable went on to thank everyone who contributed to the successful Lib80 celebrations. Besides the funds received through grants, donations, sponsorship, ticket sales etc many people gave their time and skills at cost or free of charge. When applying for the grant we said we hoped to have 1,000 people visiting the Exhibition. We actually saw 3,369 visitors through the door which was fantastic. We still have merchandise for sale.

There being no further questions he asked for a proposer for the Accounts, as presented.

Proposed by David Morris. Seconded by Martin Fricker. Approved by the Assembly.

3. Proposal to transfer £20K to Roads Account from General Account. Le Connétable said we want to continue investing in our roads. So far we have already spent £60K in the new financial years on re-surfacing and drainage projects.

Proposed by Andy Bisson. Seconded by Julian Guegan. Approved by the Assembly

4. Proposal to transfer £50K to Building Reserve from General Account. Now that Parish Hall roof has been fixed and the water leak has stopped the interior decoration needs to be sorted out. This will likely mean the Hall will be out of action for a few weeks.

Proposed by Richard Dupre. Seconded by Julian Guegan. Approved by the Assembly

Le Connétable updated the Assembly on the repairs to the Church roof which should be starting soon. The estimates are for the cost to be approximately £120,000. These funds will come from the Rectory Fund which was specifically set up for repairs to the Church building.

5. Proposal to allocate £17,500 to the Roads Expense Account for day-to-day repairs and upkeep of the Parish roads.

Proposed by Trevor Tirel. Seconded by Ron Le Herrissier.

6. Approval of Estimates

- Honorary Police - has stayed the same. We are expecting to elect four new Officers in the next month or so which will bring us up to our full compliment. These funds will be used for additional uniform, training etc. We should also be acquiring new radio equipment across the twelve Parishes this year. We are hopeful that this will be funded by the Criminal Compensation Fund with no cost to the Parish. If this does not materialise we will bring it back to an Assembly for approval.
- Refuse – Next twelve months with the current provider then will go out to tender, which the current provider will be invited to tender for.
- Administration – Thank you to the Parish Hall team
- Legal & Professional – This may not be required it is wise to have it there just in case it is needed.

- Senior Citizens – We are a ‘victim of our own success’ with the Christmas Lunch regularly oversubscribed.
- Youth Project – We now have a successful full time youth worker in place.
- Emergency Planning – Clive Russell attends the Island Emergency meetings on behalf of the Parish. Le Connétable is visiting Cap de la Hague in a few weeks with other delegates and it would be remiss not to invest in some sort of Planning for the future.
- Staff Training – Le Connetable is delighted that this budget has been well utilised this year with staff undertaking training in Teams/Cyber Security/First Aid/Safeguarding.
- Parish Magazine – This goes from strength to strength. We now offer four editions a year with an average of 60 pages each magazine. This has resulted in us having to engage Jersey Post to deliver for us as they are too heavy for our army of volunteers to carry. A ‘thank you’ tea party was held earlier in the year.
- Twinning – This year marks the 40th Anniversary of the Twinning. When we visit in September we will plant an Oak tree and give an plaque and Les Teuilleuls will do the same for us when they come over.

This brings our estimates up to £598,000.00

Proposed by Michel Larose. Seconded by Philip Rondel. Approved by the Assembly

7. The Assembly were asked to approve a rate of 1.23p per quarter, an increase of 3.3%, which is sufficient to satisfy the requirements as set out in the approved estimates and that this approved rate be levied.

Proposed by Richard Markham. Seconded by Martin Fricker. Approved by the Assembly.

8. Connétables Accounts Committee. Le Connétable thanked the current Committee and asked them if they were willing to put their names forward for another year. They all agreed. He then asked if there were any further nominations? As there were none the Committee were re-elected en-bloc.

Proposed by: Michel Larose Seconded by: Nicholas Lane. Approved by the Assembly

9. Auditors – Le Connétable thanked Don Connelly of Alex Picot for the work carried out to bring our Accounts to the Assembly. Don, in turn, thanked the Parish for their help and assistance. The Assembly were asked if they were happy for Alex Picot to continue as Auditors for the coming year.

Proposed by Richard Dupre. Seconded by Chris Rudd. Approved by the Assembly.

There being no further business Le Connétable thanked everyone for attending and advised them that the next Assembly will be held on Wednesday 23rd July 2025. The meeting closed at 8.07pm.

Signed

Date